# **📘 Centsible – End User Guide**

Welcome to **Centsible**, a simple and powerful tool for tracking and managing your personal subscriptions.

## **🖥 Accessing the Application**

### **🔗 URL**

Navigate to:

https://centsible-47jx00ypr-mikebutts-projects.vercel.app/

## **👤 Creating an Account**

1. On the homepage, click **Sign Up**.
2. Enter your **email** and **password**.
3. Submit the form to create your account.
4. You will be redirected to your **Dashboard**.

## **🔐 Logging In**

1. Visit the home page.
2. Click **Login**.
3. Enter your credentials.
4. You will land on your personalized subscription dashboard.

## **📋 Using the Dashboard**

### **➕ Add a Subscription**

1. Click the **“Add new subscription”** button.
2. Fill out the form:  
   * Name (e.g., Netflix, Spotify)
   * Category (e.g., Music, Fitness)
   * Cost
   * Currency
   * Billing Frequency
   * Payment Method
   * Start Date
   * Status (Active, Paused, Cancelled)
   * Notes
   * Plan Type (Standard or Premium)
3. Click **Add Subscription** to save.

### **✏️ Edit a Subscription**

1. Click the **Edit** icon next to a subscription.
2. Modify the fields.
3. Submit to update.

### **🗑 Delete a Subscription**

1. Click the **Delete** icon next to a subscription.
2. Confirm deletion.

## **📊 View Reports**

Navigate to the **Reports** tab to view:

### **📈 Pie Chart**

* Breakdown of subscription spending by category.

### **📄 Table View**

* Detailed list of subscriptions with filters.

### **🔍 Filters**

You can filter subscriptions by:

* **Category** (e.g., Music, Web Services)
* **Status** (Active, Paused, Cancelled)
* **Search Name**
* **Plan Type** (Premium or Standard)

## **🔓 Logging Out**

1. Click the **Logout** button on the top of the dashboard.
2. You will be redirected to the login page.

## **❓ Help & Support**

If you encounter issues:

* Try refreshing the page
* Ensure you are logged in
* Contact support via the GitHub repo: [github.com/mikebutts/centsible](https://github.com/mikebutts/centsible)

Let me know if you want this exported as a .pdf, .md, or formatted webpage!